AY 2025

Liberal Arts and Sciences Course Registration Guide for International Programs Students

(Students' Guide for G30 Students)

Nagoya University

Revisions may be made, so check the latest version on
NU Portal (ILAS page) from time to time.

Schedule for Liberal Arts and Sciences (Fall Semester, AY2025)

Semester	Date	Event	Notes
	October 1 (Wed)	Fall Entrance Ceremony	
	October 2 (Thu)	First of class day of Fall semester	
	October 2 (Thu) - December 1 (Mon)	Fall Quarter 1	
	October 3 (Fri) - 10 (Fri)	Course Registration Period*	
	October 13 (Mon)	Class Day for Fall Quarter 1 Monday Classes	
	October 23 (Thu)	Registration Confirmation*	
	October 28 (Tue)	Earthquake Disaster Evacuation Drill	
	November 8 (Sat)	Make-up Class Day for Fall Quarter 1	
	November 27 (Thu)	Class Day for Fall Quarter 1 Monday Classes	
	November 28 (Fri) - February 6 (Fri)	Fall Quarter 2	
	December 27 (Sat)	Make-up Class Day for Fall Quarter 2	
	December 28 (Sun) - January 7 (Wed)	Winter Vacation	
	January 8 (Thu)	Class Day for Fall Quarter 2 Monday Classes	
	January 16 (Fri)	No Classes (Preparation for Common Test for University Admissions)	No Classes
	January 17 (Sat) - 18 (Sun)	University closed (common test for university admissions)	
	January 23 (Fri) - February 6 (Fri)	Final Examinations and Class Period	
	February 6 (Fri)	Class Day for Fall Quarter 2 Monday Classes (Last class day of Fall semester)	
	February 17 (Tue) - 18 (Wed)	Make-up Examinations Period (Tentative)	
	February 20 (Fri)	Grade Confirmation*	
	March 2 (Mon) - 4 (Wed)	Repeat Examination period (Tentative)	

* You are supposed to do course registration and confirmation online. For more information, please refer to the "Course Registration Procedures" on NU Portal, ILAS tab

(https://portal.nagoya-u.ac.jp/app/group/student/academics/ilas).

・Schedule for next Spring Semester will be available on NU Portal, ILAS tab. in March, 2026.

・The ILAS Office opens from 8:30 to 17:00 on Monday - Friday, except holidays. During vacation period, closed from 12:00 to 13:00.

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Ⅰ. Goals of Education

ILAS formulates educational courses aimed at realizing the following educational objectives:

(a) **To cultivate comprehensive decision-making and thinking abilities**
Global Liberal Arts, Contemporary Liberal etc.

(b) **To foster students' initiative and desire to study**
First Year Seminar, Problem/Project Based Learning Seminar, etc.

(c) **To cultivate communication skills that contribute to character development**
Health and Sports Science, Language and Culture, etc.

(d) **To nurture an inquisitive mind and cultivate fundamental academic abilities that are required in all schools**
Basic Courses in Humanities and Social Sciences,
Basic Courses in Natural Sciences, etc.

Ⅱ. Aim of Liberal Arts and Sciences

Aiming to produce intellectual graduates with highly creative, independent personalities through university education, the Liberal Arts and Sciences program provides necessary education through different courses in a university-wide fashion.

Ⅰ. Course Category and Content

Liberal Arts and Sciences Courses at Nagoya University are divided into Common Basic Courses, Liberal Arts Courses, and Basics Courses for Specialized Fields in accordance with the philosophy and objectives of the program.

[Courses managed by ILAS (Institute of Liberal Arts and Sciences Administration) Office]

Liberal Arts and Sciences Courses
- Common Basic Courses
- Liberal Arts Courses
- Basic Courses for Specialized Fields

[Courses managed by individual Schools]

Courses in Specialized Field
- Specialized Courses
- Related Specialized Courses
- Basic Specialized Courses

→ School Courses

Liberal Arts and Sciences courses are then further subdivided based on field, purpose, eligible students, and several other conditions. The category and their contents are shown in the following table.

Liberal Arts and Sciences Course Categories and Content

Course Category			Content
Common Basic Courses			Courses in this category introduce the basic knowledge (general skills and the ability to identify and solve problems) that all students should acquire, regardless of their field of specialization. The purpose is to shift their learning attitude toward "independent and self-directed learning" and help them become "courageous intellectuals" who will build and lead a better future society.
	Introduction to Skills for Academic Success		These courses introduce students to university, what it means to study at a university, and what kind of knowledge they need to make learning at a university fulfilling. They forge the core upon which they will develop the attitude to be an independent learner.
	First Year Seminar		Through multifaceted intellectual training in a small-group seminar style, students learn the excitement of truth-seeking and cultivate the ability to research, think, write, and speak, which is essential for independent learning.
	Language and Culture	English	These courses improve students' communication skills in English, the common language of the academic world and essential for being active in the international community. Thus, students open a window to the rest of the world.
		Second Foreign Languages	By studying foreign languages other than English, students increase understanding and develop an open mind towards a variety of different cultures. They build the foundation to use multiple foreign languages, which is essential for working together to build a better future society beyond national borders.
		Japanese	International students acquire basic skills for independent learning during their study in Japan by improving their Japanese language skills and deepening their understanding of Japanese culture and society.
	Health and Sports Science	Lecture	These courses teach students about health and basic knowledge of lifelong sports and self-discipline.
		Practicum	By engaging in sports, students develop basic skills for lifelong sports communication skills, leadership and teamwork building skills.
	Data Science		To master data analysis skills, which serve as a platform to create new value in society, students acquire basic knowledge and general analysis skills.
	Entrepreneurship		Through learning entrepreneurship, students quickly grasp the issues arising from social change and develop the awareness to turn knowledge into wisdom for problem-solving, as well as the importance of organizational behavior that is essential in society.
Liberal Arts Courses			As well-educated "courageous intellectuals", students use their specialized knowledge to solve problems facing human society and build a happy future. To achieve this goal, students acquire the following important qualities: "an open-minded attitude to different disciplines and cultures", "an interest in a broad range of knowledge that transcends disciplines", and "a perspective that relativizes oneself and one's field of specialty".
	Global Liberal Arts		Encounters with foreign cultures serve as an opportunity for students to learn to recognize the diversity of values in the world and acquire knowledge of contemporary international relations and culture. Through these experiences, students build a foundation to grow into individuals who can play an active role in international society, with cultural and social tolerance and the ability to develop their own arguments.
	Contemporary Liberal Arts		Recognizing the issues facing modern society, students develop interdisciplinary and comprehensive skills to analyze them. They also develop skills to understand the relationship between their field of study and other fields, so that they can recognize the role that specialized knowledge plays in society. They also acquire a perspective that relativizes their own specialized field. (Note 1)
	Problem / Project Based Learning Seminar		In the 3rd and 4th years of their undergraduate program, after deciding what major they will pursue, students in different fields and academic years form interdisciplinary teams and share self-led experiences. They think and work together to identify and solve problems. By taking part in these activities, students acquire leadership and teamwork skills, openness toward different fields of study, and the ability to solve problems by cooperating with diverse people.

Basic Courses for Specialized Fields		In these courses, students acquire the most basic knowledge and skills that will serve as a foundation to study specialized fields.
	Basic Courses in Humanities and Social Sciences	Students develop the foundation needed to study specialized fields in the humanities and social sciences by learning basic knowledge and skills.
	Basic Courses in Natural Sciences	Students develop the foundation needed to study specialized fields in the natural sciences by learning basic knowledge and skills.

Note 1 Courses are divided into three sub-categories: Humanities and Social Sciences, Natural Sciences, and Interdisciplinary/Integrated Arts and Sciences. Students can specify which courses they should take according to their department. Some courses (including some undergraduate specialized courses that were previously designated as "open courses") are to be taken in the 3rd and 4th years of undergraduate school, after achieving a prerequisite level of specialized study.

Ⅲ. How Courses Are Conducted

1. Academic Year and Semesters

The school year of International Programs at Nagoya University starts from October 1 and ends on September 30 of the following year. The year is divided into a Fall Semester (October 1 to March 31) and a Spring Semester (April 1 to September 30) and each semester comprises 15 weeks. For details of this semester's schedule, see "Schedule for Liberal Arts and Sciences (Fall Semester, AY2025)" right after the cover.

It should be noted that these schedules for courses provided by specific schools may be subject to change depending on the circumstances of those schools only.

2. Terms

Because the duration of study is normally four years, this period is divided into eight semesters.

Academic years are labeled according to the year in which a student enrolls, as shown below.

Roman numerals are used to denote terms.

Some courses are conducted on Semester basis; others are offered on Quarter basis. Each Semester comprises two Quarters; Fall Quarter 1 and Fall Quarter 2 for the Fall Semester, Spring Quarter 1 and Spring Quarter 2 for the Spring Semester.

First year				Second year				Third year				Fourth year			
Oct-March		Apr-Sept		Oct-March		Apr-Sept		Oct-March		Apr-Sept		Oct-March		Apr-Sept	
Fall Semester (Term G-I)		Spring Semester (Term G-II)		Fall Semester (Term G- III)		Spring Semester (Term G-IV)		Fall Semester (Term G-V)		Spring Semester (Term G-VI)		Fall Semester (Term G-VII)		Spring Semester (Term G-VIII)	
Q1	Q2	Q1	Q2	Q1	Q2	Q1	Q2	Q1	Q2	Q1	Q2	Q1	Q2	Q1	Q2

3. Student-free Days

Days on which classes are not held are called student-free days. Nagoya University's student-free days are as follows.

However, classes may be held on those days when necessary for educational reasons.

Regular student holidays:

<One-day>:

Saturdays, Sundays, and statutory public holidays

<Long-term>:

Summer vacation, Winter vacation, Spring vacation

Special student-free days: Nagoya University Festival (Meidai-sai)

4. Class Times

At Nagoya University, classes normally are 90 minutes long. However, classes for some courses, such as physics labs, chemistry labs, and biology labs are 180 minutes long.

The time classes begin and end are given below. Classes are labeled in the following manner starting with the first class of the day. These times are fixed throughout the entire year. They apply to classes at all schools.

180 minutes classes are designed as two 90-minute classes.

8:45 to 10:15	10:30 to 12:00	13:00 to 14:30	14:45 to 16:15	16:30 to 18:00
1st period	2nd period	3rd period	4th period	5th period

5. Courses and Credit System

At Nagoya University, credits are used as a means of quantitatively measuring a student's study, and in order to complete each year's curriculum, the student must acquire the number of Liberal Arts and Sciences credits and School specialized course credits defined by standards established at each School.

Depending on the lesson style, courses can be categorized into the following types of courses.

Class Form (Style)	Details	For classes held once a week, the number of credits per semester	Course Category
Lecture	Classes revolving around tuition provided by the instructor.	90 minutes class (treated as 2 hours) x 8 weeks = 1.0 credits	Introduction to Skills for Academic Success
			Data Science Lecture
			Entrepreneurship
			Some courses of Contemporary Liberal Arts
		90 minutes class (treated as 2 hours) x 15 weeks = 2.0 credits	Health and Sports Science: Lecture
			Global Liberal Arts
			Contemporary Liberal Arts
			Basic Courses in Humanities and Social Sciences
			Basic Courses in Natural Sciences (except for Lab works)
Exercise	Classes that principally involve students participating in hands-on practical activities, examining items or materials, or practicing techniques or special procedures.	90 minutes class (treated as 2 hours) x 8 weeks = 1.0 credits	Data Science (Exercise)
		90 minutes class (treated as 2 hours) x 15 weeks = 1.0 or 2.0 credits	First Year Seminar
			Language and Culture
			Some courses of Contemporary Liberal Arts
			Problem / Project Based Learning Seminar
Practical Training	Classes that principally involve students participating in hands-on practical activities, examining items or materials, or practicing techniques or special procedures.	90 minutes class (treated as 2 hours) x 15 weeks = 1.0 credits	Health and Sports Science: Practicum
Experiments	Classes comprising lab work and the like.	180 minutes class (treated as 4 hours) x 15 weeks =2.0 credits	Laboratory in Physics
			Laboratory in Chemistry
			Laboratory in Biology

6. Setting of upper Limits on the Number of Registered Credits (Cap System)

Upper limits on the number of registered credits (cap system) are set with the aim of ensuring students have sufficient time to study by encouraging them to carefully select the courses they will study and the number of credits so that they can truly learn the course content and take appropriate courses in each academic year. Each School and Department sets upper limits on the number of credits students may register for courses per year or semester.

Students who have acquired their prescribed credits with an excellent academic record may register for courses in excess of the upper limits on the number of credits.

The upper limits on the number of registered credits, conditions for raising the limits, and other matters are determined by each School. For details, see the Student Handbooks for each School.

In principle, the following courses are not counted in the upper limits on the number of credits for course registration. (The handling of this may vary by School and Department.)

- Intensive courses
- Credit exchangeable courses of other universities (including overseas and online universities)
- Courses for foreign language proficiency test certificates
- Courses for which credits were already acquired before admission
- Special courses

Ⅳ. Registration Procedures and Course Enrollment

Please refer to Course Registration Procedures on NU Portal (ILAS page).

1. Class Enrollment

(1) Students must attend every class in principle.
Students may lose their right to attend the course or to take the exam if students are frequently absent during the semester.

(2) Instructors evaluate out-of-class work in different ways.
Even if students attend every class, the same measures indicated in (1) above may be taken if students do not complete designated out-of-class work

2. Credits for Redundant Courses

In principle, the credits earned will be counted only once towards the credits required for graduation even if students take the same course twice and pass the examination on both occasions.

3. Retaking Courses and Supplementing Credits

Those who receive an “Fail (F)” or “Withdrawal (W)” for a course may need to retake the course to make up for the lack of credits in order to meet the requirements for advancement or graduation set by each School. If students have insufficient numbers of credits, they can earn additional credits by taking a course targeted for lower year students from a particular category. Students should be aware that it may be difficult to retake a course due to schedule conflicts with other required courses.

V. Examinations and Grading

1. Examinations

It is important to note the following points regarding examinations for Liberal Arts and Sciences courses.

(1) Final examinations are held at the end of each semester.

(2) In principle, final examinations are written tests, however, in some cases students need to submit a paper, take an oral test, or report on an experiment instead of taking a written test.

(3) Students must place their student ID card on the desk when taking an examination.

(4) Students will not be allowed to enter the examination room if they are late for 20 minutes or more late.
Students are permitted to leave the examination room 30 minutes after the start of the examination, however, they are not allowed to leave the examination room from 5 minutes before the end of the exam.
Those who leave the examination room should do so quietly so as to minimize disturbance to other students.

(5) The examination time is determined by a standard electric clock or the proctor's watch set to the standard electric clock.

(6) Cheating is prohibited on examinations. The disciplinary measure against students cheating on exams are invalidation of ALL credits for courses taken that semester, etc.

2. Make-up Examinations

Make-up exams are an exams given to a student who is unable to take part or all of an exam due to illness, injury, or other unavoidable reasons. Those who pass the make-up examination will receive a grade for that semester.

(1) If students want to take a make-up examination, they should obtain permission from the Director of ILAS. They need to submit an application with a document (a) or (b) below.
(a) In case of illness or injury → a medical certificate written by a doctor
(b) In other cases → a document which verifies the reasons why the student could not take the exam

(2) Permission to take make-up examinations will be given only when the request form is fully filled out and the reason is deemed to be justifiable.

(3) The application period, date, time, and location of make-up examinations are announced on NU Portal (ILAS page).

(4) There are no additional make-up examinations for those who are unable to take the make-up examination.

3. Repeat Examinations

Repeat examinations are for students who have failed the courses listed in Table 1 in the final examinations or make-up examinations for that semester, but who meet certain requirements.
Those who pass the repeat examinations will receive grades for that semester.
Repeat examinations are given in March and in September.
Those who have no evidence of having taken the course or who are absent from the examination are not eligible to take the repeat examination.

(1) Students who meet the following two conditions are eligible to take the repeat examination. Their student numbers will be posted on NU Portal (ILAS page).
   i) Those who failed the course (graded "F") which offers a repeat examination.
   ii) Those who reach the requirements set by the Institute of Liberal Arts and Sciences.
(2) The date, time, and location of repeat examinations will be posted on NU Portal (ILAS page).
(3) Repeat examinations are 50 or 90 minutes long. (The course instructor decides the duration)
(4) The grade for a repeat examination will be either "C-" or "F". Those who receive a "C-" will receive credits for that semester.
(5) There is no make-up examination for those who were unable to take the repeat examination.
(6) Re-repeat examinations will not to be conducted.

Table1. Courses for which the repeat examination are given

Basic Courses in Natural Sciences	Mathematics	Calculus I, Linear Algebra I, Calculus II, Linear Algebra II, Complex Analysis
	Physics	Fundamentals of Physics I, Fundamentals of Physics II, Fundamentals of Physics III
	Chemistry	Fundamentals of Chemistry I, Fundamentals of Chemistry II
	Biology	Fundamentals of Biology I, Fundamentals of Biology II
	Earth Science	Fundamentals of Earth Science I, Fundamentals of Earth Science II

4. Academic Misconducts

Cheating is representing someone else's work as oneself, including copying and pasting from internet sources, copying another students' work, or copying from textbooks or other published sources without proper citation and reference.
Cheating in classes and examinations are NOT permitted. Don't cheat on quizzes, reports and final examinations.
According to *"Nagoya University Student Disciplinary Rules"*, students are subject to receive severe punishments (e.g. **expulsion**, **suspension**, or **warning** etc.) in the case of cheating and plagiarism during examinations. Plagiarism and cheating cause severe damage to students' reputation and academic records.
If an academic misconduct has been identified, the student would lose all credits – for the course where the dishonest behavior was found, as well as all other courses – of that semester. In other words, they may have to repeat the whole academic year as a consequence.
Cheating is likely to occur when a final exam, report due date, or presentation of results is coming up, but students are not prepared enough for it. The desire to get a good grade or not to lose a credit leads to academic misconducts such as copying and pasting, cheating, and incomplete citations and references. Students should be aware that cheating is neglect of duty as a student, and they are the one who suffers disadvantage.

Please bear in mind the following notes before taking classes/examinations.

- Items not permitted for the examination must not be placed on/in the desk or on the chair, and these items must be put into a student's bag and the bag must be closed and put on the floor.
- Use of wearable device and plastic sheets for notes (Shitajiki) are prohibited during examinations.

- Students must turn off their mobile phone and put it into their bag.
- When students write a report, do not copy and paste from the Internet or other sources, and do not **plagiarize** anybody's work.
- When students research or conduct an experiment, do not **fabricate** or **manipulate** data.

-Definitions-

Plagiarism: Diversion of research details or passages of others without appropriate procedures

Fabrication: Falsification of data or experimental results

Manipulation: Improper expression of the details of research by adding operation to research samples, devices and/or research processes or by changing or omitting data or research outcomes.

Expulsion: Students are deprived of their status as a student

Suspension: Students are prohibited from attending university for a specified period of less than six months or for an indefinite period

Warning: Students are issued with a written caution and warned about their future conduct

5. Grade Evaluation

(1) Grade Evaluation System

Grade evaluations will be under either a six-level evaluation system (A+, A, B, C, C-, F) or two-level evaluation system (P, NP). F or NP indicate that the course was not passed, and the student will receive no credit for the course.

[Grading Standards and Corresponding Letter Grades]

	Letter Grade	Pass/ No Pass	Grading Standards
Six-level evaluation standards	A+	Pass	Excellent performance demonstrating an excellent understanding of the subject matter, a foundation of extensive knowledge, and a skillful use of concepts and/or methods for accomplishing advanced tasks.
	A		Very good performance demonstrating an almost complete understanding of the subject matter, a foundation of knowledge, and an appropriate use of concepts and/or methods for accomplishing tasks.
	B		Good performance demonstrating a sufficient understanding of the subject matter and an ability to handle the problems and materials encountered in the subject.
	C		Adequate performance demonstrating a basic understanding of the subject matter, an ability to handle relatively simple problems, and adequate preparation for moving on to more advanced work in the field, but also demonstrating noticeable deficiencies.
	C-		Minimally acceptable performance demonstrating at least a partial understanding of the subject matter and some capacity to deal with simple problems, but also demonstrating deficiencies serious enough to make it inadvisable to proceed further in the field without additional work.
	F	No Pass	Failed to achieve minimally acceptable performance. This grade also signifies that the student must repeat the subject to receive credit.
Two-level evaluation standards	P	Pass	Passed. Passing grade for those courses designated as pass/fail courses for grading purposes.
	NP	No Pass	Not Passed. Failing grade for those courses designated as pass/fail courses for grading purposes.
Others	T	Pass	Transfer Credit. Credits transferred for courses taken at outside institutions or before enrollment.
	W	—	Withdrawal. Recorded when the student officially withdraws from the course or when the instructor has a legitimate reason for determining the student has no intention to continue the course (such as if the student did not turn in assignments or was absent from examinations). The instructor will not assign a grade.

(2) Recording of Grades in Transcripts

On a transcript, completed courses that have been given a grade using the six-level evaluation system, two-level evaluation system, or given a T grade will be recorded. Courses given an F, NP or W grade will not be recorded.

On a course completion confirmation sheet, completed courses and courses from the semester in question where an F, NP or W grade was given will be recorded.

(3) Standard method for converting marks-out-of-100 to letter-based evaluation

In some courses, a grade evaluation will be made with a mark out of 100 and converted into a letter grade according to the six-level evaluation standards. The standard method in such case is as follows. However, depending on the courses this chart may not apply, so please refer to course registration guidelines and course syllabuses for each undergraduate/graduate school and the Institute of Liberal Arts and Sciences.

Letter Grade	A+	A	B	C	C-	F
Mark out of 100	95 or above	80 or above, but below 95	70 or above, but below 80	65 or above, but below 70	60 or above, but below 65	below 60

6. GPA System

Nagoya University employs a GPA (Grade Point Average) system based on the six-step scale: A+, A, B, C, C-, and F. According to the GPA system, a grade of "F" (Fail) results in 0 points and, lowers the students' GPA; however, a grade of "W" (Withdrawal) does not affect the GPA. Therefore, the difference between a grade assessment of "F" and "W" is significant as it strongly affects students' GPA performance.

(1) Letter Grades and Corresponding Grade Points

Grade Points (numerical values given to each grade letter; hereinafter referred to as "GP") are converted as follows. GP is applicable only to undergraduate students, and not to graduate students. Accordingly, GPAs are only calculated for undergraduate students.

Letter Grade	A+	A	B	C	C-	F
GP	4.3	4.0	3.0	2.0	1.0	0

(2) GPA Types and Calculation Methods

There are two types of GPA: the GPA used as an indicator to show the state of learning and performance during the semester in question (hereinafter "Semester GPA"), and the GPA used as an indicator to show the state of learning and performance during the students' entire enrollment at the University (hereinafter "Cumulative GPA"). The formulae for calculating Semester GPA and Cumulative GPA are as follows. Calculated numbers shall be rounded to two decimal places.

$$\text{Semester GPA} = \frac{\begin{array}{l}\text{Number of credits awarded at A+ for the semester} \times 4.3 \\ + \text{number of credits awarded at A for the semester} \times 4.0 \\ + \text{number of credits awarded at B for the semester} \times 3.0 \\ + \text{number of credits awarded at C for the semester} \times 2.0 \\ + \text{number of credits awarded at C- for the semester} \times 1.0\end{array}}{\begin{array}{l}\text{Number of credits awarded at A+ for the semester} \\ + \text{number of credits awarded at A for the semester} \\ + \text{number of credits awarded at B for the semester} \\ + \text{number of credits awarded at C for the semester} \\ + \text{number of credits awarded at C- for the semester} \\ + \text{number of credits awarded at F for the semester}\end{array}}$$

$$\text{Cumulative GPA} = \frac{\begin{array}{l}\text{Number of credits awarded at A+} \times 4.3 \\ + \text{number of credits awarded at A} \times 4.0 \\ + \text{number of credits awarded at B} \times 3.0 \\ + \text{number of credits awarded at C} \times 2.0 \\ + \text{number of credits awarded at C-} \times 1.0, \\ \text{during the students' entire enrollment at the University}\end{array}}{\begin{array}{l}\text{Number of credits awarded at A+} \\ + \text{number of credits awarded at A} \\ + \text{number of credits awarded at B} \\ + \text{number of credits awarded at C} \\ + \text{number of credits awarded at C-} \\ + \text{number of credits awarded at F,} \\ \text{during the students' entire enrollment at the University}\end{array}}$$

(3) Courses Subject to GPA Calculation

- All courses included in graduation requirements are subject to GPA calculation.
- Courses that are unrelated to graduation requirements, such as optional courses and teacher-training courses, are not subject to GPA calculation.
- Courses receiving an evaluation of P, NP, T or W are not subject to GPA calculation.
- Handling of GPA in the Case of Retaken Courses
  - When a student retakes a course for which the student initially received an F grade and then receives an A+, A, B, C or C- grade, the initial F grade is not included in the calculation for Cumulative GPA.
  - When a student retakes a course for which the student initially received an F grade and then receives another F grade, these F grades shall not be included multiple times in the calculation for Cumulative GPA.
  - When a student receives a T grade according to credit recognition based on the results of certification examination for a course for which the student initially received an F grade, the F grade is not included in the calculation for Cumulative GPA.
  - When a student has already received credits for a course but then retakes the course, the retaken course grade is not included in the GPA calculation.
  - The above procedures do not apply to courses that students are allowed to take multiple times.

(4) GPA Display

GPA is recorded on the end-of-semester course completion confirmation sheet in the form of Semester GPA and Cumulative GPA.
Transcripts will include student's Cumulative GPA.

7. Course Withdrawal System

In terms of protecting students' rights, Nagoya University has a course withdrawal system. This system is to notify the instructors responsible of a student's intent to withdraw from a registered course. Students are required to notify the responsible instructors of their intent through the necessary procedures, and they may receive a "W" (Withdrawal) for the course.

In principle, the submission period is the end of November for Fall Semester and the end of May for Spring Semester; however, each course may have its own deadline depending on the circumstances so please make sure to confirm the deadline with the instructor in charge of the course.

※ For specialized courses, please contact the respective school. Be aware that the course withdrawal system may vary by the School.

8. Inquiries regarding Grading Evaluation

If students have any questions regarding grade evaluation, they may inquire by submitting the "Grade Inquiry Sheet" to TACT within 3 days of the grade announcement (including the date of announcement). Detailed instructions will be posted on NU Portal (ILAS page). Please note that for specialized courses, please follow the instructions provided by the Student Affairs section of each school.

9. Recognition of Previously Earned Credits

For those who graduated or withdrew from another university and have newly enrolled at Nagoya University for the freshmen year, the courses they took, and credits earned before enrolling in Nagoya University may be accepted by Nagoya University.
Recognition of credits from other universities is made on an individual basis. For the courses and the number of credits to be recognized, please refer to the Student Handbook of the respective school as each school is different. In order to have previously earned credits recognized, please follow the necessary procedures based on the instructions of the school after enrolling in the school. The following documents are necessary for credit recognition. It is recommended to obtain these documents in advance so that they can promptly be submitted.

(Documents to submit)

(a) Transcripts and diploma (or certificate of withdrawal) for the university that students earned the credits at before enrolling in Nagoya University

(b) Material such as course outline from the university that students graduated or withdrew from

(Where to submit)

Educational and Student Affairs Section of the school students are studying at (for the Humanities and Social Sciences schools, the particular school group of the Humanities and Social Sciences Educational Affairs Department; for the School of Engineering, the Educational Affairs Section of the Educational Affairs Division)

VI. Handling of Classes and Examinations Regarding Natural Disasters

Students can get information from these sites below:

- Japan Meteorological Agency (JMA), Aichi
  Japan Meteorological Agency | Warnings/Advisories (jma.go.jp)
- Disaster Management Office, Nagoya University
  Students' Guide for Natural Disaster Preparedness

In the event of a typhoon, earthquake, or other natural disasters occurring or a warning of those has been issued, all classes and final examinations (including make-up and repeat examinations: referred to below as "classes") will be arranged as follows.

1. In the Event That a "Storm (Gale) Warning" or Another Special Warning for Nagoya City is Issued by the Japanese Meteorological Agency

If a storm warning (*Bofu Keiho*) or Another Special Warning is issued for Nagoya City by the Japanese Meteorological Agency, classes, etc. scheduled to begin after the warning is issued are canceled. If the warning is subsequently lifted, classes are held as outlined in the table below.

<<Appended Table>>

Times when classes start after a storm warning has been lifted

Time of warning is cancellation	Time limit for starting classes
Before 6:45 am	From 1st Period
Between 6:45 and 11:00 am	From 3rd Period

<<Important Points>>

(1) If students are already on campus when a storm warning is issued, return home before the situation gets worse.
(2) If students are on their way to campus when a storm warning is issued, return home.
(3) In principle, ICT-based online classes are not cancelled. However, please check the status of class on the course website such as TACT.

2. In the Event of an Earthquake or Fire

If an earthquake or/and fire occurs during class, stay calm, assess the scale of the disaster and the surrounding situation, and try to protect your own safety. When the university's Disaster Control Headquarters or ILAS order instructors to stop all classes and to evacuate immediately, please follow the instructions and evacuate to the designated evacuation area

3. In the event that Nankai Trough Earthquake Extra Information is released

When a large-scale earthquake (Nankai Trough) Information is issued during classes, stop classes immediately and evacuate to a designated place or go home following instructions from the University Disaster Control Headquarters. If students are on the way to school, please stay in a safe place.

4. In the event of any other disasters or risk of disaster

When it is deemed difficult to hold classes for other reasons, the ILAS will decide whether to cancel classes. In such case, notices will be posted on Nagoya University website(nagoya-u.ac.jp) and NU Portal (ILAS page).

5. Make-up Classes

If classes are cancelled due to the circumstances described above, the announcement of make-up classes will be uploaded on individual course sites such as TACT.

Ⅶ. Ways for Students to Access Information

Ways for students to access information such as notifications are as follows. Please check them frequently so as not to overlook information.

1. NU Portal (https://portal.nagoya-u.ac.jp/) (ILAS page)

1) Course registration for Liberal Arts and Sciences courses
2) Classroom change
3) Regarding reports/examinations of Liberal Arts and Sciences courses
4) Other important notices

2. TACT

The information of the Individual Class is mainly provided by a learning support system "TACT". TACT is a system used to manage classes via the Internet such as class communication, referencing of class materials, posting assignments, submitting reports, etc.
https://tact.ac.thers.ac.jp

3. Nagoya University ILAS Official X (formerly Twitter) (mainly in Japanese)

This official X (formerly Twitter) is aimed at sending information from ILAS. We do not reply to questions on the X, so if students have any inquiries, please contact us via the Inquiry Form on the ILAS Website (top of ILAS page "Click here to contact us").

https://x.com/NagoyaUniv_ilas
Account name: @NagoyaUniv_ilas

ILAS official X (formerly Twitter) announces the following information:
1) Regarding Liberal Arts and Sciences courses (canceled classes, etc.)
2) Handling classes and examinations regarding natural disasters
3) Briefing sessions targeting mainly undergraduate 1st and 2nd year students
4) Information on emergencies

Ⅷ. Courses & Credits Required for Graduation or Advancement

The official duration of study at Nagoya University is four years (or six in the case of the Department of Medicine at the School of Medicine), and students normally graduate within this period by acquiring the required number of credits.

Several schools also operate advancement systems whereby students must obtain a specific number of credits for advancement to the next year (i.e., first to second, second to third, or third to fourth), being required to repeat the current academic year if they fail to do so. It should be noted that, separate from the above-mentioned official duration of study, the University also imposes a maximum duration of enrollment, at the end of which students will be expelled if they have not yet graduated. The duration of enrollment is twice the duration of study - for example, eight years for all students other than those of the Department of Medicine at the School of Medicine, and twelve years for students of that department.

Each school has its own policies regarding credit requirements for advancement or graduation and other aspects of curricula over the duration of study. In order to avoid serious errors when preparing a study plan, we recommend that students confirm in advance their school's graduation requirements, whether it operates an advancement system, and if it does, what requirements are imposed.

For reference, the following tables show each school's requirements in terms of credits for advancement and (or) graduation. Standards for courses in specialized fields depend on the year of enrolment, department, and course. For details, refer to the Student Handbook of each school.

(For AY 2025 Enrollees)

Graduation Requirements for Japan-in-Asia Cultural Studies (School of Humanities) Program

(1) Credits Required for Graduation

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	10	
		Japanese/ English/ Second Foreign Languages	10	Must earn a total of at least 10 credits from one or more Course Categories. For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2	
		Practicum	2	
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise A is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Natural Sciences or Interdisciplinary/Integration of Arts and Sciences.
	Contemporary Liberal Arts in Natural Sciences or Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Humanities and Social Sciences		8	
	Sub-total		42	
School Specialized Courses	Compulsory Elective Courses		32	Japan-in-Asia Cultural Studies Program courses only
	Elective Courses		40	Non-Japan-in-Asia Cultural Studies Program courses allowed
	Graduation Thesis		10	
	Sub-total		82	
Total			124	

(2) Required number of credits for advancement to the third grade

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	10	
		Japanese/ English/ Second Foreign Languages	10	Must earn a total of at least 10 credits from one or more Course Categories. For details, refer to V. (p. 9).
	Health and Sports Sciences		4	Data Science Exercise A is required to be taken.
	Data Science	Lecture	1	
		Exercise	1	
	Entrepreneurship		1	
	Global Liberal Arts Courses		2	
	Contemporary Liberal Arts in Natural Sciences or Interdisciplinary/Integration of Arts and Sciences			
	Problem/Project Based Learning Seminar			
	Basic Courses in Humanities and Social Sciences		6	
	Total		38	

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Social Sciences (School of Law) Program

(1) Credits Required for Graduation

<table>
<tr><th colspan="3">Course Category</th><th>Required Number of Credits</th><th colspan="2">Course Requirements</th></tr>
<tr><td rowspan="15">Liberal Arts and Sciences</td><td colspan="2">Introduction to skills for academic success</td><td rowspan="5">13～15</td><td colspan="2" rowspan="3"></td></tr>
<tr><td colspan="2">First Year Seminar</td></tr>
<tr><td>Data Science</td><td>Lecture</td></tr>
<tr><td colspan="2">Entrepreneurship</td></tr>
<tr><td colspan="2">Basic Courses in Humanities and Social Sciences</td><td colspan="2">※Political Studies are not included in graduation credits</td></tr>
<tr><td rowspan="2">Language and Culture</td><td>Japanese</td><td>10</td><td rowspan="10">28</td><td colspan="2"></td></tr>
<tr><td>Japanese/ English/ Second Foreign Languages</td><td>10</td><td colspan="2">Must earn a total of at least 10 credits from one or more Course Categories.
For details, refer to IX. (p. 30).</td></tr>
<tr><td rowspan="2">Health and Sports Sciences</td><td>Lecture</td><td></td><td rowspan="3"></td><td rowspan="4">Must earn at least 2 credits from Contemporary Liberal Arts in Natural Sciences or Interdisciplinary/ Integration of Arts and Sciences.</td></tr>
<tr><td>Practicum</td><td></td></tr>
<tr><td>Data Science</td><td>Exercise</td><td></td><td>If taking a Data Science Course, Data Science Exercise A is required to be chosen.</td></tr>
<tr><td colspan="2">Global Liberal Arts Courses</td><td></td><td></td></tr>
<tr><td colspan="2">Contemporary Liberal Arts in Natural Sciences and Interdisciplinary/Integration of Arts and Sciences</td><td>2</td><td colspan="2"></td></tr>
<tr><td colspan="2">Problem/Project Based Learning Seminar</td><td></td><td colspan="2"></td></tr>
<tr><td colspan="2">Sub-total</td><td>41～43</td><td colspan="2"></td></tr>
<tr><td rowspan="4">School Specialized Courses</td><td colspan="2">Specialized Courses</td><td rowspan="2">82～84</td><td colspan="2" rowspan="2">Note: A maximum of 20 credits only from related specialized courses can be used towards graduation credit requirements.</td></tr>
<tr><td colspan="2">Related Specialized Courses</td></tr>
<tr><td colspan="2">Basic Specialized Courses</td><td></td><td colspan="2"></td></tr>
<tr><td colspan="2">Sub-total</td><td></td><td colspan="2"></td></tr>
<tr><td colspan="3">Total</td><td>125</td><td colspan="2"></td></tr>
</table>

(2) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Social Science (School of Economics) Program

(1) Credits Required for Graduation

Course Category			Required Number of Credits		Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1		
	First Year Seminar		2		
	Language and Culture	Japanese	10		
		Japanese/ English/ Second Foreign Languages	10		Must earn a total of at least 10 credits from one or more Course Categories (except your 1st language). For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2		
		Practicum	2		
	Data Science	Lecture	1		
		Exercise	1		Data Science Exercise A is required to be taken.
	Entrepreneurship		1		
	Global Liberal Arts Courses			4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Natural Sciences and Interdisciplinary/Integration of Arts and Sciences.
	Contemporary Liberal Arts in Natural Sciences and Interdisciplinary/Integration of Arts and Sciences		2		
	Problem/Project Based Learning Seminar				
	Basic Courses in Humanities and Social Sciences		8		
	Sub-total		42		
School Specialized Courses	Basic Specialized Courses		28		
	Specialized Courses (Compulsory)		8	56	
	Specialized Courses (Compulsory Electives)		24～	48	
	Related Specialized Courses		0～		
	Sub-total		84		
Total			126		

(2) Required number of credits for advancement

In order to take the mandatory Graduation Thesis Research course in their specialist field, students must have obtained a total of 84 credits or more, including 28 credits or more from academic fields that count towards graduation credit requirements as well as 56 credits from specialist field subjects (including 2 each from Seminar on Economics I and Seminar on Economics II) by the beginning of the year the student has enrolled to start their Graduation Thesis Research.

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Physics (School of Science) Program

(1) Credits Required for Graduation

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX.(p.30).
	Health and Sports Sciences	Lecture	2	
		Practicum	2	
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		20	Must earn a total of 6 credits or more in Calculus I and II, Linear Algebra I and II and Complex Analysis. Must also earn a total of 6 credits in Fundamentals of Physics I and II and III and earn a total of 6 credits or more in Fundamentals of Chemistry I and II, Fundamentals of Biology I and II and Fundamentals of Earth Science I and II. Must earn a total of 2 credits or more in Laboratory in Physics, Laboratory in Chemistry and Laboratory in Biology.
	Sub-total		48	
School Specialized Courses	Specialized Courses		61～52	
	Related Specialized Courses		0	
	Basic Specialized Courses		22.5～31.5	
	Sub-total		83.5	
Total			131.5	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Categories and Required Number of Credits	Students unable to advance to the next year
At the end of the first year	Must have earned at least 20 credits by the end of the first year.	① Remain in the first year. ② Must take no longer than 5 years to complete their first year. [Duration of enrollment (8 years)] minus [second to fourth years (3 years)] ③ Students unable to advance to the next year within the 5-year limit stated in ② above will be expelled from the school.

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Chemistry (School of Science) Program

(1) Credits Required for Graduation

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2	
		Practicum	2	
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		20	Must earn a total of 18 credits or more in Calculus I and II, Linear Algebra I and II, Complex Analysis, Fundamentals of Physics I and II and III, Fundamentals of Chemistry I and II, Fundamentals of Biology I and II and Fundamentals of Earth Science I and II. Must also earn a total of 2 credits or more in Laboratory in Physics, Laboratory in Chemistry and Laboratory in Biology.
	Sub-total		48	
School Specialized Courses	Specialized Courses		40～44	
	Related Specialized Courses		0	
	Basic Specialized Courses		44～40	
	Sub-total		84	
Total			132	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Categories and Required Number of Credits	Students unable to advance to the next year
At the end of the first year	Must have earned at least 20 credits by the end of the first year.	① Remain in the first year. ② Must take no longer than 5 years to complete their first year. [Duration of enrollment (8 years)] minus [second to fourth years (3 years)] ③ Students unable to advance to the next year within the 5-year limit stated in ② above will be expelled from the school.

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Biological Sciences (School of Science) Program

(1) Credits Required for Graduation

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to Ⅸ.(p.30).
	Health and Sports Sciences	Lecture	2	
		Practicum	2	
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		18	Must earn a total of 6 credits in Fundamentals of Biology Ⅰ and Ⅱ and Laboratory in Biology. Must also earn a total of 12 credits or more in Calculus Ⅰ and Ⅱ, Linear Algebra Ⅰ and Ⅱ, Complex Analysis, Fundamentals of Physics Ⅰ and Ⅱ and Ⅲ, Fundamentals of Chemistry Ⅰ and Ⅱ , Fundamentals of Earth Science Ⅰ and Ⅱ, Laboratory in Physics and Laboratory in Chemistry.
	Sub-total		46	
School Specialized Courses	Specialized Courses		60	
	Related Specialized Courses		0	
	Basic Specialized Courses		28	
	Sub-total		88	
Total			134	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Categories and Required Number of Credits	Students unable to advance to the next year
At the end of the first year	Must have earned at least 20 credits by the end of the first year.	① Remain in the first year. ② Must take no longer than 5 years to complete their first year. [Duration of enrollment (8 years)] minus [second to fourth years (3 years)] ③ Students unable to advance to the next year within the 5-year limit stated in ② above will be expelled from the school.

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Chemistry (School of Engineering) Programs

(1) Credits Required for Graduation

Course Category		Chemistry Program			
		Department of Chemistry and Biotechnology			
		Compulsory Courses	Compulsory Elective Courses	Elective Courses	Total
School Specialized Courses	Basic Specialized Courses				
	Course Credits	28		32	60
	Required Number of Credits	28		16	44
	Specialized Courses				
	Course Credits	8		20	28
	Graduation Research	10			10
	Required Number of Credits	18		18	36
	Related Specialized Courses				
	Course Credits			10	10
	Required Number of Credits			2	2
	Sub-total				
	Course Credits	36		62	98
	Graduation Research	10			10
	Required Number of Credits	46		36	82
	Method of Completion	Compulsory Courses		at least 36 credits	
		Graduation Research		at least 10 credits	
		Elective Courses		at least 36 credits	
		Total		at least 82 credits	

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2	
		Practicum		
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		26	Mathematics: Must earn a total of at least 8 credits in Calculus I and II, Linear Algebra I and II and Complex Analysis. Physics: Must earn a total of 8 credits in Fundamentals of Physics I and II and III and Laboratory in Physics. Chemistry: Must earn a total of 6 credits in Fundamentals of Chemistry I and II and Laboratory in Chemistry. Biology: Must earn a total of 4 credits in Fundamentals of Biology I and II.
	Method of Completion		Total	at least 52 credits
	Required Number of Credits		at least 134 credits	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Category	Required Number of Credits	Conditions etc.
At completion of second year	Common Basic Courses Liberal Arts Courses Basic Courses for Specialized Fields	40 credits	1. Common Basic Courses Must earn a total of at least 12 "Language and Culture" credits from Japanese, English or Second Foreign Languages. ※Please note that if you choose Second Foreign Languages for Compulsory Elective (Japanese/ English/ Second Foreign Languages) credits, you must obtain at least 4 credits in each language from German, French, Russian, Chinese, Spanish, or Korean for graduation. 2. Basic Courses in Natural Sciences Must earn at least 18 credits from Basic Courses in Natural Sciences (*from the courses required for graduation above).

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Automotive Engineering (School of Engineering, Department of Electrical Engineering, Electronics, and Information Engineering) Programs

(I) Credits Required for Graduation

Course Category			Automotive Engineering Program Department of Electrical Engineering, Electronics, and Information Engineering			
			Compulsory Courses	Compulsory Elective Courses	Elective Courses	Total
School Specialized Courses	Basic Specialized Courses					
	Course Credits		37		11	48
	Required Number of Credits		37		6	43
	Specialized Courses					
	Course Credits		16		32	48
	Graduation Research		10			10
	Required Number of Credits		26		17.5	43.5
	Related Specialized Courses					
	Course Credits				14	14
	Required Number of Credits				4	4
	Sub-total					
	Course Credits		53		57	110
	Graduation Research		10			10
	Required Number of Credits		63		27.5	90.5
	Method of Completion		Compulsory Courses		at least 53 credits	
			Graduation Research		at least 10 credits	
			Elective Courses		at least 27.5 credits	
			Total		at least 90.5 credits	

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2	
		Practicum		
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		22	Mathematics: Must earn a total of 10 credits in Calculus I and II, Linear Algebra I and II and Complex Analysis. Physics: Must earn a total of 8 credits in Fundamentals of Physics I and II and III and Laboratory in Physics. Chemistry: Must earn a total of 4 credits in Fundamentals of Chemistry I and II.
	Method of Completion		Total	at least 48 credits
Required Number of Credits			at least 138.5 credits	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Category	Required Number of Credits	Conditions etc.
At completion of second year	Common Basic Courses Liberal Arts Courses Basic Courses for Specialized Fields	40 credits	1. Common Basic Courses Must earn a total of at least 12 "Language and Culture" credits from Japanese, English or Second Foreign Languages. ※Please note that if you choose Second Foreign Languages for Compulsory Elective (Japanese/ English/ Second Foreign Languages) credits, you must obtain at least 4 credits in each language from German, French, Russian, Chinese, Spanish, or Korean for graduation. 2. Basic Courses in Natural Sciences Must earn at least 18 credits from Basic Courses in Natural Sciences (*from the courses required for graduation above).

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Automotive Engineering (School of Engineering, Department of Mechanical and Aerospace Engineering) Programs

(I) Credits Required for Graduation

Course Category			Automotive Engineering Program Department of Mechanical and Aerospace Engineering			
			Compulsory Courses	Compulsory Elective Courses	Elective Courses	Total
SCHOOL Specialized Courses	Basic Specialized Courses					
	Course Credits		35		11	46
	Required Number of Credits		35		6	41
	Specialized Courses					
	Course Credits		11		38	49
	Graduation Research		10			10
	Required Number of Credits		21		22	43
	Related Specialized Courses					
	Course Credits				14	14
	Required Number of Credits				5	5
	Sub-total					
	Course Credits		46		63	109
	Graduation Research		10			10
	Required Number of Credits		56		33	89
	Method of Completion		Compulsory Courses		at least 46 credits	
			Graduation Research		at least 10 credits	
			Elective Courses		at least 33 credits	
			Total		at least 89 credits	

Course Category			Required Number of Credits	Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1	
	First Year Seminar		2	
	Language and Culture	Japanese	8	
		Japanese/ English/ Second Foreign Languages	6	Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX. (p. 30).
	Health and Sports Sciences	Lecture	2	
		Practicum		
	Data Science	Lecture	1	
		Exercise	1	Data Science Exercise B is required to be taken.
	Entrepreneurship		1	
	Global Liberal Arts Courses		4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2	
	Problem/Project Based Learning Seminar			
	Basic Courses in Natural Sciences		22	Mathematics: Must earn a total of 10 credits in Calculus I and II, Linear Algebra I and II and Complex Analysis. Physics: Must earn a total of 8 credits in Fundamentals of Physics I and II and III and Laboratory in Physics. Chemistry: Must earn a total of 4 credits in Fundamentals of Chemistry I and II.
	Method of Completion		Total	at least 48 credits
Required Number of Credits			at least 137 credits	

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Category	Required Number of Credits	Conditions etc.
At completion of second year	Common Basic Courses Liberal Arts Courses Basic Courses for Specialized Fields	40 credits	1. Common Basic Courses Must earn a total of at least 12 "Language and Culture" credits from Japanese, English or Second Foreign Languages. ※Please note that If you choose Second Foreign Languages for Compulsory Elective (Japanese/ English/ Second Foreign Languages) credits, you must obtain at least 4 credits in each language from German, French, Russian, Chinese, Spanish, or Korean for graduation. 2. Basic Courses in Natural Sciences Must earn at least 18 credits from Basic Courses in Natural Sciences (*from the courses required for graduation above).

(3) The upper limit on the number of credits that can be registered

The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

(For AY 2025 Enrollees)

Graduation Requirements for Biological Sciences (School of Agricultural Sciences) Program

(I) Credits Required for Graduation

Course Category			Required Number of Credits		Course Requirements
Liberal Arts and Sciences	Introduction to skills for academic success		1		
	First Year Seminar		2		
	Language and Culture	Japanese	8		
		Japanese/ English/ Second Foreign Languages	6		Must earn a total of at least 6 credits from one or more Course Categories. For details, refer to IX.(p.30).
	Health and Sports Sciences	Lecture	2		
		Practicum	2		
	Data Science	Lecture	1		
		Exercise	1		Choose from Data Science Exercise A or Data Science Exercise B (Python Course).
	Entrepreneurship		1		
	Global Liberal Arts Courses			4	Must earn a total of at least 4 credits, including 2 credits in Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/ Integration of Arts and Sciences.
	Contemporary Liberal Arts in Humanities and Social Sciences and Interdisciplinary/Integration of Arts and Sciences		2		
	Problem/Project Based Learning Seminar				
	Basic Courses in Natural Sciences		20		Must earn a total of at least 20 basic courses in natural sciences credits in Calculus I and II, Linear Algebra I and II, Complex Analysis, Fundamentals of Physics I and II and III, Fundamentals of Chemistry I and II, Fundamentals of Biology I and II, Fundamentals of Earth Science I and II and Laboratory in Physics, Laboratory in Chemistry, Laboratory in Biology, including a total of at least 2 credits in Laboratory courses.
	Sub-total		48		
School Specialized Courses	Specialized Courses		72		Must earn at least 42 credits in mandatory and 30 credits in elective Specialty Subjects. The details of compulsory courses on each subjects are as follows. (Compulsory Courses) ③Bioagricultural Science Course: Genetics I, II (2), Physiology and Developmental Biology(2), Biochemistry III(2) ,Cell Biology III (2) + Agricultural Sciences School : Bioagricultural Science Laboratory I, II (5), + Introductory Seminar on the Major(2) + Graduation Research in Bioscience(20) (Compulsory Elective Courses) Must earn a total of 30 credits or more in courses which starts in second and third year.
	Basic Specialized Courses		16		Must earn at least 8 credits or more in mandatory and 8 credits in elective Basic Specialty Subjects.
	Sub-total		88		
Total			136		

(2) Required number of credits for advancement

Decision for advancement to the next year	Course Categories and Required Number of Credits	Students unable to advance to the next year
At completion of second year	Must have earned at least 70 credits upon the completion of second year. However, 41 or more Liberal Arts and Sciences course credits are included among the 70 credits.	① Staying in second year ② Students must take no longer than 6 years to complete their second year. [Duration of enrollment (8 years) − third to fourth year (2 years)] ③ Students who are unable to advance to the next year within the 6 year limit stated in above ② will be withdrawn from studies.
At completion of third year	Must have obtained at least 110 credits upon the completion of third year. This must include a total of 14 credits in Language and Culture, 16 credits in Basic Specialized Courses, and 10 credits in Research Methods in Applied Biosciences.	① Staying in third year ② Students must take no longer than 7 years to complete their third year. [Duration of enrollment (8 years): fourth year (1 years)] ③ Students who are unable to advance to the next year within the 7-year limit stated in above ② will be withdrawn from register.

Note: The 110 credits outlined here were totaled, from credits earned for advancement to the next year, with the maximum number of required credits by course category for the graduation credit requirements outlined in (1). Credits exceeding this amount will not be counted towards the required 110 credits.

[Doubling up of courses]
In principle, even if a student takes the same course twice and passes the examination on both occasions, credits for only one of the courses will count towards graduation credit requirements.

(3) The upper limit on the number of credits that can be registered
The upper limit on the number of registered credits and the conditions for relaxing of the limit, etc. are decided by each school, so inquire at respective school for details.

IX. Important Notes on Each Class Subject and Course Registration

1. First Year Seminar

On Wednesday 2nd period, five courses of "First Year Seminar" are offered for all programs. Students should refer to syllabus and register their preferences during Course Registration periods.

Unfortunately, students' preferences can't be guaranteed due to limited enrollment in each class. But it will be considered when assigning them to a seminar class.

It should be noted that students are not able to change the seminar class once the class is assigned.

2. Language and Culture

Please refer to the "**(1) Required Courses and Credits for Language and Culture Courses**" as below to register for Language and Culture courses. Also, be sure to read "Course Registration Procedures" carefully to register for the courses.

(1) Required Courses and Credits for Language and Culture Courses

Students decide the courses to be taken according to their Japanese language proficiency at the time of enrollment in consultation with the instructors in charge of the courses. Japanese placement test will be conducted before enrolling in Nagoya University to help in this selection

< Compulsory/Compulsory Elective Courses for JACS, SSLaw, SSEcon Program>

Compulsory		Compulsory Elective		
Japanese	10 credits	・Japanese ・English ・Second Foreign Language*	10 credits	= 20 credits in total

＊ Second Foreign Languages: German, French, Russian, Chinese, Spanish, or Korean
＊ SSEcon students cannot choose their 1st language

Students need to earn 10 credits as Compulsory Japanese courses, and the rest of the 10 credits are required to be earned from Compulsory Elective courses (Japanese, English or Second Foreign Languages). These compulsory elective credits may be earned by combining courses in multiple categories (e.g., Japanese and English, Japanese and Second Foreign Language, English and Second Foreign Language). Please note that SSEcon students cannot choose their 1st language. In addition, the minimum of 4 credits in one foreign language is required to certify a Second Foreign Language as a compulsory elective credit.

Please also note that Second Foreign Language courses are taught in Japanese with many regular program students. Students taking these courses are required to have Japanese proficiency in order to understand the courses. For students whose current Japanese level is lower than N3 level, we strongly recommend taking Japanese or English courses rather than Second Foreign Language courses.

< Compulsory/Compulsory Elective Courses for Sc, En, Ag program>

Compulsory		Compulsory Elective		
Japanese	8 credits	+ ・Japanese ・English ・Second Foreign Language*	6 credits	= 14 credits in total

＊ Second Foreign Languages: German, French, Russian, Chinese, Spanish, or Korean

Students need to earn 8 credits as Compulsory Japanese courses, and the rest of the 6 credits should be taken from Compulsory Elective courses (Japanese, English or Second Foreign Languages). These compulsory elective credits may be earned by combining courses in multiple categories (e.g., Japanese and English, Japanese and Second Foreign Language, English and Second Foreign Language). In addition, the minimum of 4 credits in one foreign language is required to certify a Second Foreign Language as a compulsory elective credit.

Please also note that Second Foreign Language courses are taught in Japanese with many regular program students. Students taking these courses are required to have Japanese proficiency in order to understand the courses. For students whose current Japanese level is lower than N3, we strongly recommend taking Japanese or English courses rather than Second Foreign Language courses.

(2) Recognition of Credits based on Proficiency Test Scores

The system's outline, application procedure for credit recognition, and other important details are described below. Please take the time to read this important information carefully.

I) List of Language Proficiency Tests eligible for Credit Recognition and Recognized Credits

Students who achieve N2 or NI level in the Japanese Language Proficiency Test (JLPT) will receive 6 credits as shown in the following table as Compulsory Courses in IX-2. above.

Students who have been accredited must earn the remaining credits in Compulsory Courses.

Type of Proficiency Test	Level	Credits	Accredited Course Title
Japanese Language Proficiency Test (JLPT)	Level NI, Level N2	6 credits	Japanese I Japanese Notation I (Kanji 200)

＊ Credits will only be recognized based on the results of official and publicly offered tests.

＊ It is also possible to take 6 credits by taking Japanese language courses without applying for credit certification through the Japanese Language Proficiency Test (JLPT).

＊ Notes: Each school operates different rules regarding the counting of such grades towards graduation requirements. For more details, please inquire at the respective school.

(a) Credits cannot be earned under this system for courses for which credits have already been earned.

(b) Credits awarded under this system shall be included in the maximum of 60 credits that may be recognized by Nagoya University. (See Article 23-3 of the Nagoya University General Rules)

(c) The grade for the accredited courses will be "T". It is not subject to GPA calculation.

(d) Japanese proficiency tests must have been taken, or results must have been certified within two years from the application date.

2) Application for Recognition of Credits

Students who acquired a necessary grade or scores on a proficiency test and wish to have it recognized for Japanese course credits are required to submit an application for credit recognition along with an official grade or score certificate. Detail of the procedure will be posted on NU Portal (ILAS page).

Application period for Fall Semester AY 2025: October 2 (Thu) – October 8 (Wed), 2025.

As for the application for recognition of credits in the Term G-II, the details will be notified during the relevant Term.

3) Credit Awarding Process

Upon submission, students' application will be reviewed by instructors in charge. No interview or oral examination is required at that time. When there is no problem on the application form, students can confirm the credits they obtained via the web (NU Portal →Student Affairs →Course registration and grading→ "Grades Inquiry") for the semester they applied.

4) After Having Been Awarded Credits

Students who have recognized these credits are encouraged to continue studying Japanese and other foreign languages regardless of the necessity of the credits for graduation requirements or advancement.

3. Global Liberal Arts / Contemporary Liberal Arts

Global Liberal Arts and Contemporary Liberal Arts are mainly for the second year. Taking CAP System (see Ⅲ-6: Cap System) into consideration, in the first year, students are allowed to take these courses only if the number of registered credits is within the limit determined by their school.

・Content Courses Taught in Japanese (JMI Courses)

"Content Courses Taught in Japanese" are courses in "**Global Liberal Arts**" Course Category. They are general program courses taught in Japanese. Credits earned from these courses will be included in required credits for graduation as "Global Liberal Arts" courses.

For details, please refer to "Course Registration Procedures" on the NU Portal (ILAS page).

Content Courses Taught in Japanese are courses for 2nd year students and higher. Those who are enrolling in 2025 will not be able to take these courses. Therefore, students entering in 2025 will be able to register them in the 2nd year.

Academic Calendar for AY 2025

※Remarks marked in red are only for the courses of Liberal Arts and Sciences.

Spring Semester

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Events, etc.
4		1	2	3	4	5	6	4/1–9 New Student Orientation 4/3 English Placement Test 4/5 Spring Entrance Ceremony 4/10–6/11 Spring Quarter 1 4/30 Class Day for Spring Quarter 1 Tuesday Classes
	7	8	9	10 ①	11 ①	12	13	
	14 ①	15 ①	16 ①	17 ②	18 ②	19	20	
	21 ②	22 ②	23 ②	24 ③	25 ③	26	27	
	28 ③	(29)	30 ③					
5				1 ④	2 ④	(3)	(4)	5/1 Nagoya University's Anniversary 5/17 Make-up Class Day for Spring Quarter 1
	(5)	(6)	7 ③	8 ⑤	9 ⑤	10	11	
	12 ④	13 ④	14 ④	15 ⑥	16 ⑥	[17]	18	
	19 ⑤	20 ⑤	21 ⑤	22 ⑦	23 ⑦	24	25	
	26 ⑥	27 ⑥	28 ⑥	29 ⑧	30 ⑧	31		
6							1	(6/5 PM–6/8 University Festival "MEIDAI-SAI") 6/12–8/6 Spring Quarter 2
	2 ⑦	3 ⑦	4 ⑦	5	6	7	8	
	9 ⑧	10 ⑧	11 ⑧	12 ①	13 ①	14	15	
	16 ①	17 ①	18 ①	19 ②	20 ②	21	22	
	23 ②	24 ②	25 ②	26 ③	27 ③	28	29	
	30 ③							
7		1 ③	2 ③	3 ④	4 ④	[5]	6	7/5 Make-up Class Day for Spring Quarter 2 7/21 Class Day for Spring Quarter 2 Monday Classes 7/24~8/6 Final Examinations and Class Period
	7 ④	8 ④	9 ④	10 ⑤	11 ⑤	12	13	
	14 ⑤	15 ⑤	16 ⑤	17 ⑥	18 ⑥	19	20	
	(21) ⑥	22 ⑥	23 ⑥	24 ⑦	25 ⑦	26	27	
	28 ⑦	29 ⑦	30 ⑦	31 ⑧				
8					1 ⑧	2	3	8/7 No Classes 8/7・8 Open Campus 8/8–9/30 Summer Vacation 8/21・22 Make-up Examinations (Tentative)
	4 ⑧	5 ⑧	6 ⑧	7	8	9	10	
	(11)	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
9	1	2	3	4	5	6	7	9/1~9/3 Repeat Examinations (Tentative) 9/19–30 New G30 Student Orientation 9/29 Fall Graduation Ceremony
	8	9	10	11	12	13	14	
	(15)	16	17	18	19	20	21	
	22	(23)	24	25	26	27	28	
	29	30						

Fall Semester

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Events, etc.
10			1	2 ①	3 ①	4	5	10/1 Fall Entrance Ceremony 10/2–12/1 Fall Quarter 1 10/13 Class Day for Fall Quarter 1 Monday Classes 10/28 Earthquake Disaster Prevention Drill
	6 ①	7 ①	8 ①	9 ②	10 ②	11	12	
	(13) ②	14 ②	15 ②	16 ③	17 ③	18	19	
	20 ③	21 ③	22 ③	23 ④	24 ④	25	26	
	27 ④	28 ④	29 ④	30 ⑤	31 ⑤			
11						1	2	11/8 Make-up Class Day for Fall Quarter 1 11/27 Class Day for Fall Quarter 1 Monday Classes 11/28–2/6 Fall Quarter 2
	(3)	4 ⑤	5 ⑤	6 ⑥	7 ⑥	[8]	9	
	10 ⑤	11 ⑥	12 ⑥	13 ⑦	14 ⑦	15	16	
	17 ⑥	18 ⑦	19 ⑦	20 ⑧	21 ⑧	22	(23)	
	(24)	25 ⑧	26 ⑧	27 ⑦	28 ①	29	30	
12	1 ⑧	2 ①	3 ①	4 ①	5 ②	6	7	12/6 TOEFL ITP (Undergraduate:3rd-year) 12/13 TOEFL ITP (Undergraduate:1st-year) 12/27 Make-up Class Day for Fall Quarter 2 12/28–1/7 Winter Vacation
	8 ①	9 ②	10 ②	11 ②	12 ③	13	14	
	15 ②	16 ③	17 ③	18 ③	19 ④	20	21	
	22 ③	23 ④	24 ④	25 ④	26 ⑤	[27]	28	
	29	30	31					
1				(1)	2	3	4	1/8 Class Day for Fall Quarter 2 Monday Classes 1/16 No Classes (Preparation for Common Test for University Admissions) 1/17・18 Common Test for University Admissions 1/23~2/6 Final Examinations and Class Period
	5	6	7	8 ④	9 ⑥	10	11	
	(12)	13 ⑤	14 ⑤	15 ⑤	16	17	18	
	19 ⑤	20 ⑥	21 ⑥	22 ⑥	23 ⑦	24	25	
	26 ⑥	27 ⑦	28 ⑦	29 ⑦	30 ⑧	31		
2							1	2/6 Class Day for Fall Quarter 2 Monday Classes 2/17・18 Make-up Examinations (Tentative)
	2 ⑦	3 ⑧	4 ⑧	5 ⑧	6 ⑧	7	8	
	9	10	(11)	12	13	14	15	
	16	17	18	19	20	21	22	
	(23)	24	25	26	27	28		
3							1	3/2~3/4 Repeat Examinations (Tentative) 3/25 Spring Graduation Ceremony
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	(20)	21	22	
	23	24	25	26	27	28	29	
	30	31						

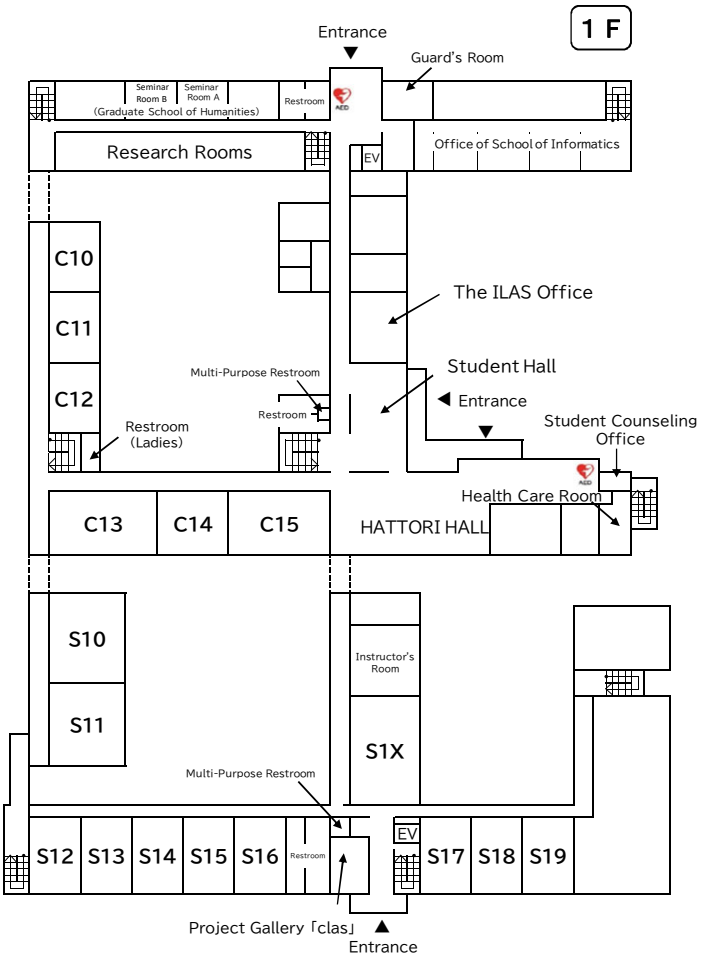
※ The circled numbers to the right of the date on the calendar indicate eight classes have been secured for each quarter.
Note that based on the decision by each department or instructor, there may be cases where the number of classes indicated by circled numbers will not be held accordingly.
(Classes may be held during applicable class hours or during 5th period, etc.)
In addition, the administration office response including office availability may vary by department when a make-up class day falls on Saturday, Sunday or a holiday.

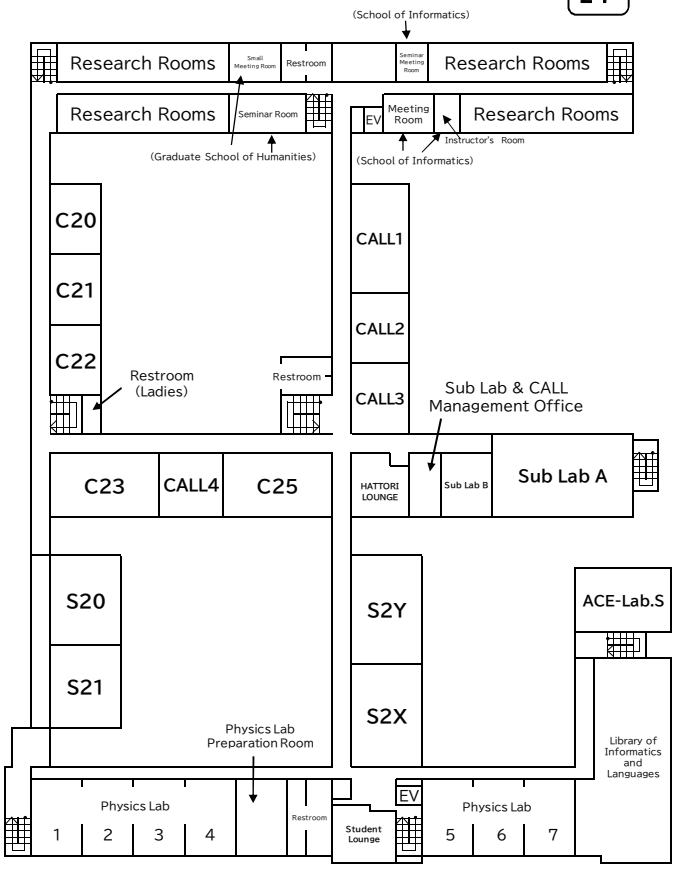
※ The dates enclosed in squares represent make-up class days.

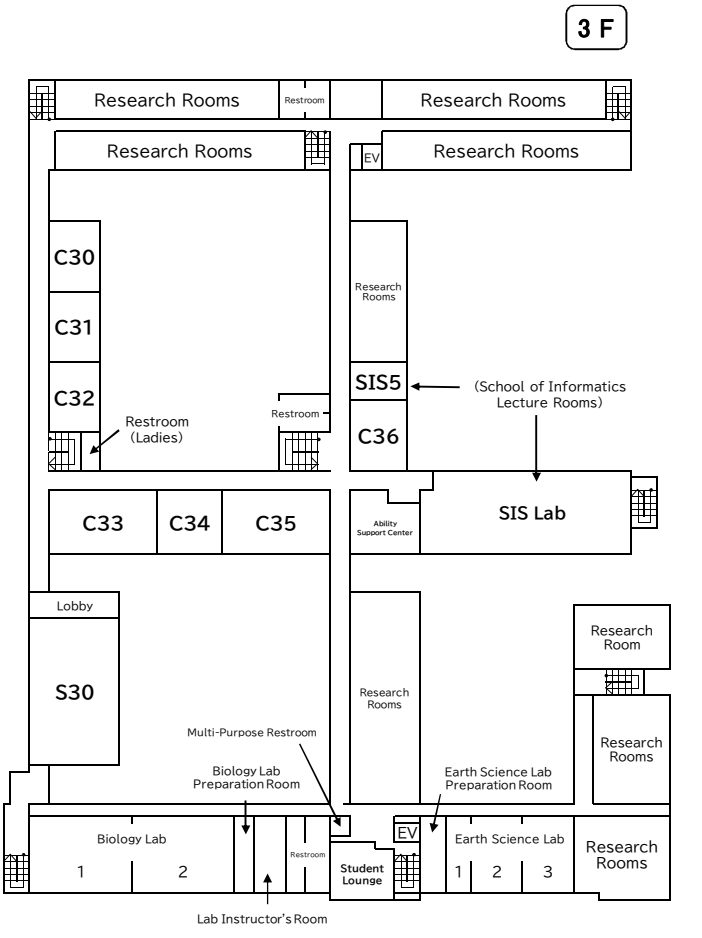
※ The dates enclosed in circles represent national holidays or substitute holidays.
[Spring Semester]Shōwa Day: APR 29, Constitution Memorial Day: MAY 3, Greenery Day: MAY 4,
Children's Day: MAY 5, Substitute Holiday: MAY 6, Marine Day: JUL 21, Mountain Day: AUG 11,
Respect-for-the-Aged Day: SEP 15, Autumnal Equinox Day: SEP 23

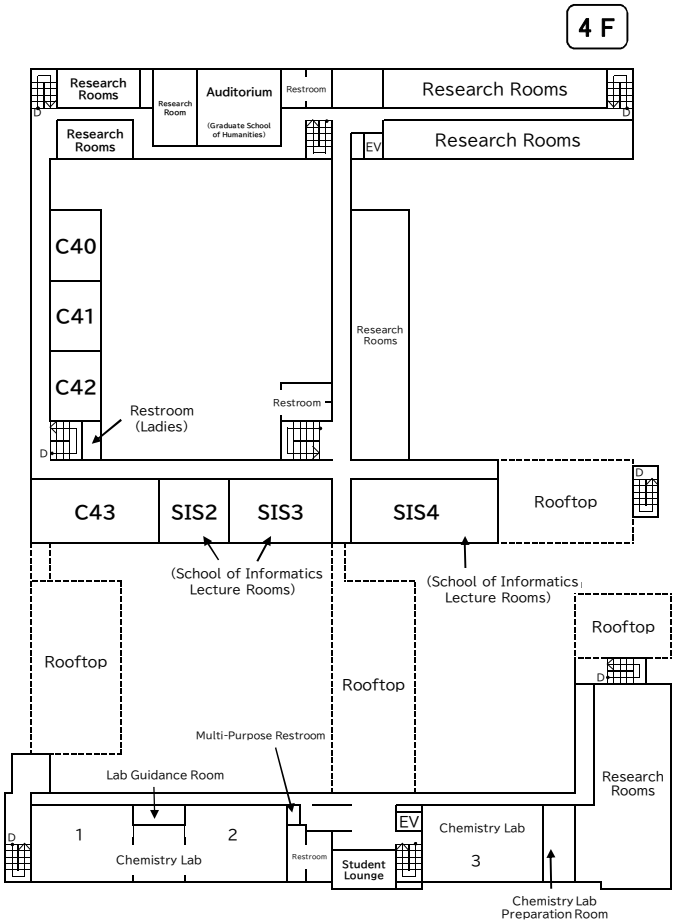
[Fall Semester] Sports Day: OCT 13, Culture Day: NOV 3, Labor Thanksgiving Day: NOV 23,
Substitute Holiday: NOV 24, New Year's Day: JAN 1, Coming-of-Age Day: JAN 12,
National Foundation Day: FEB 11, The Emperor's Birthday: FEB 23,
Vernal Equinox Day: MAR 20

Liberal Arts and Sciences Main Building



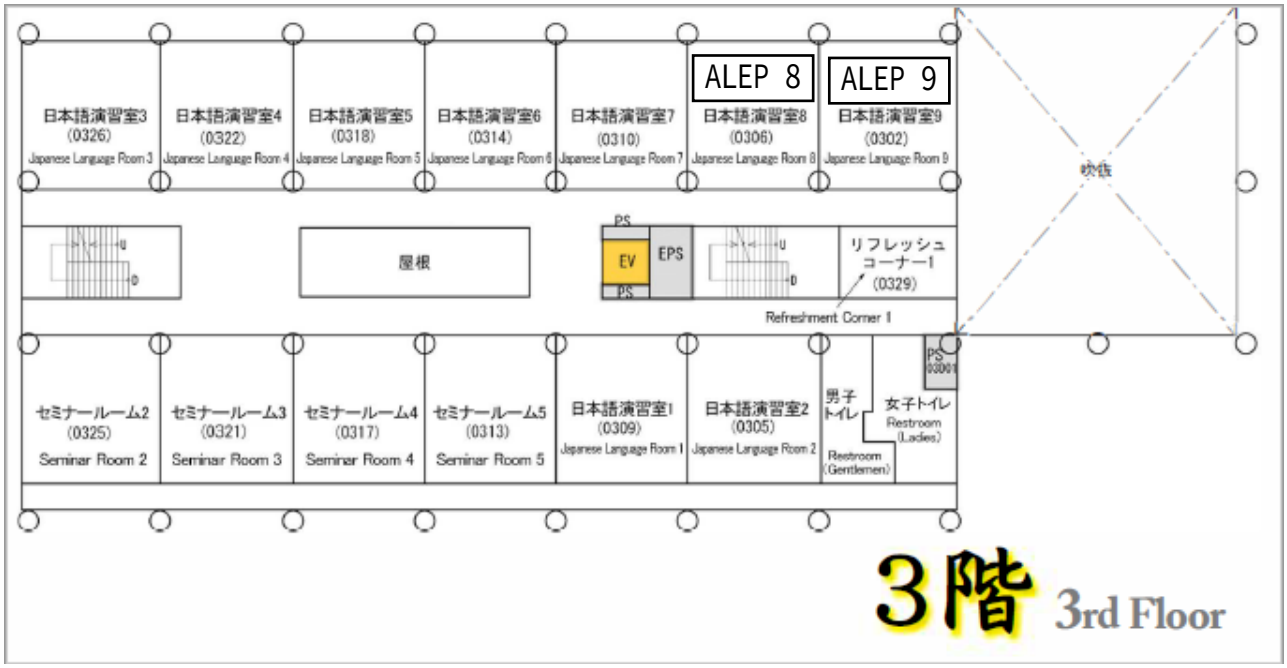




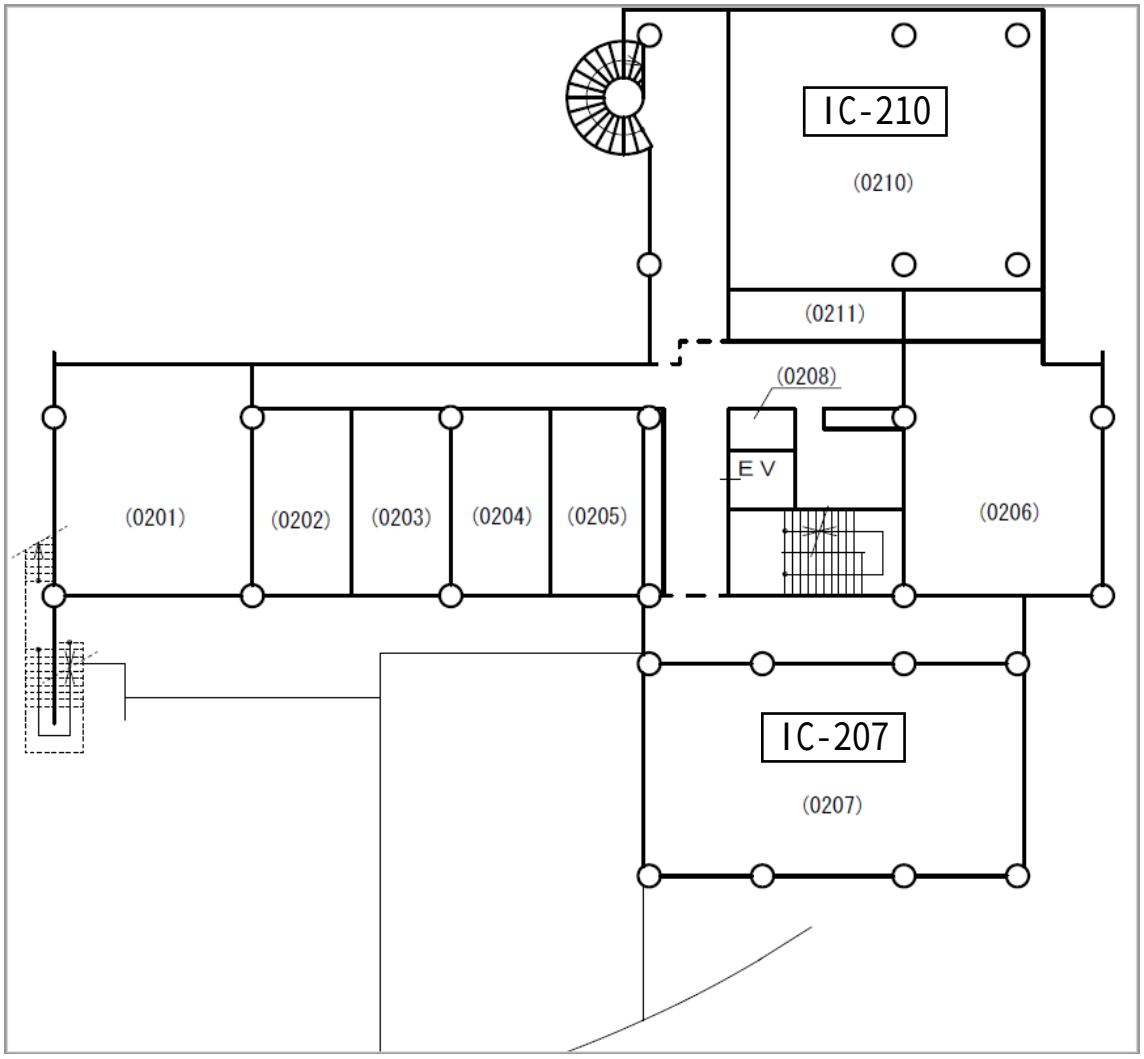


全学教育棟A館
Liberal Arts & Sciences Building A

Asian Legal Exchange Plaza



Global Engagement Centre (International Ctr) 2nd Floor

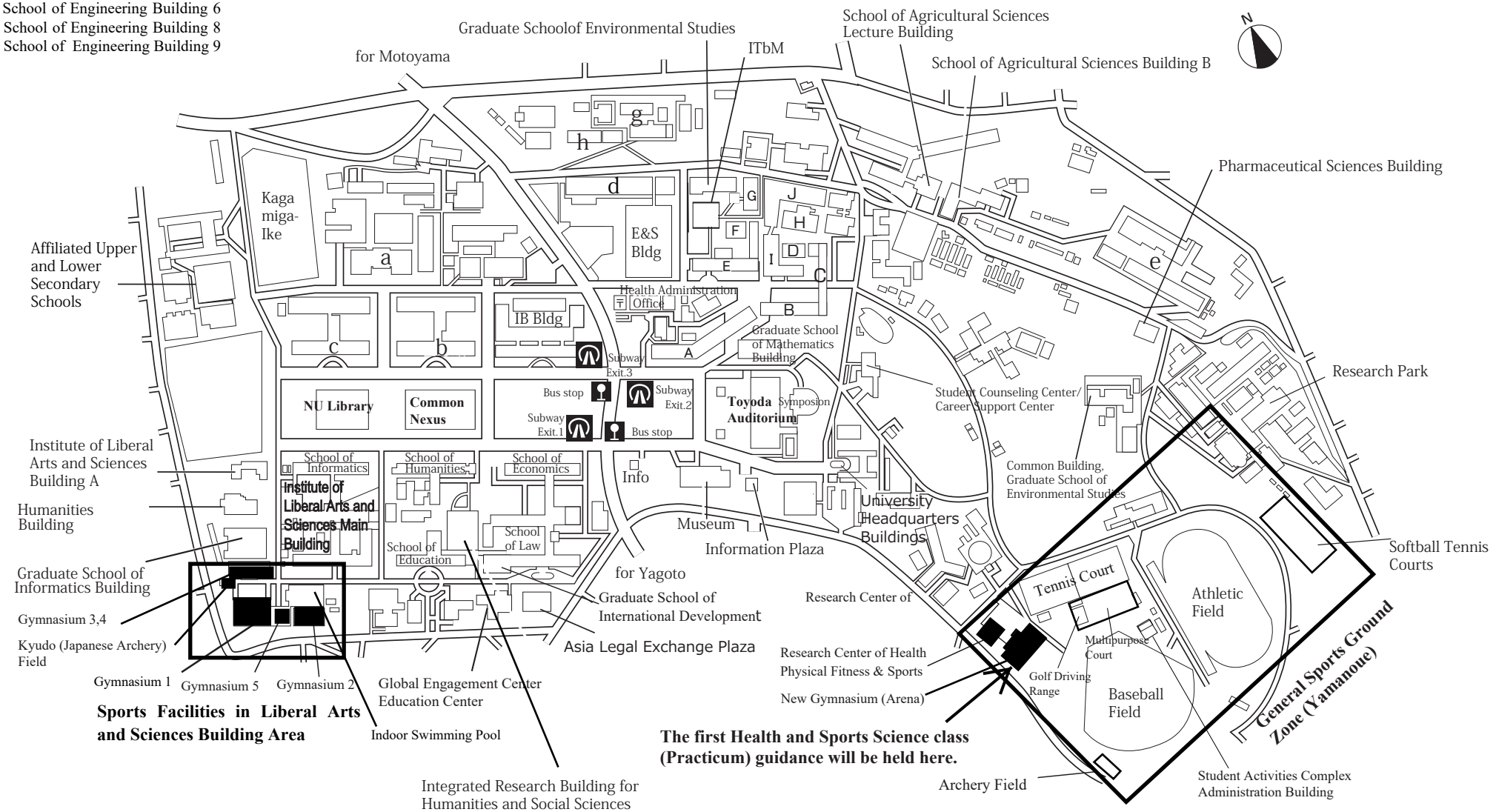


Exercise Facilities Map

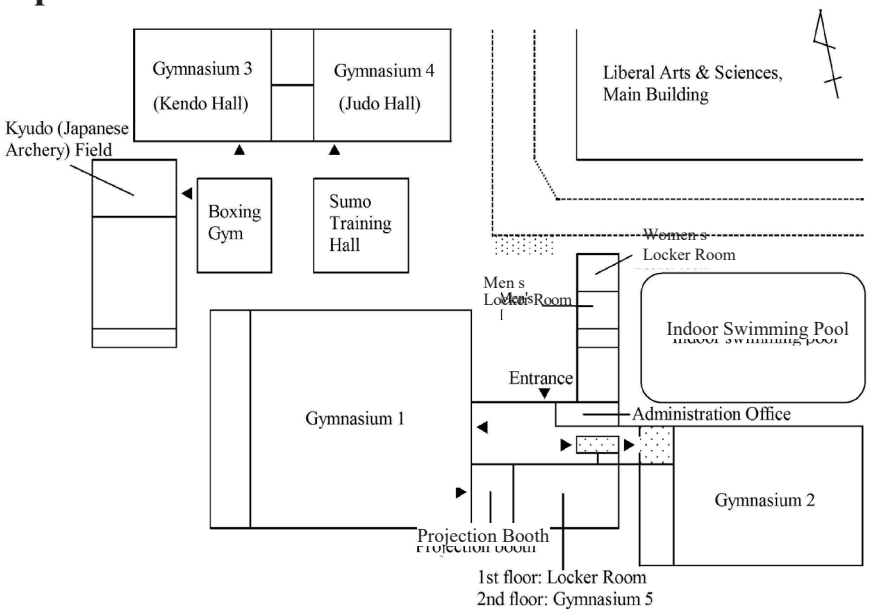
a School of Engineering Building 1
b School of Engineering Building 2
c School of Engineering Building 3
d School of Engineering Building 5
e School of Engineering Building 6
g School of Engineering Building 8
h School of Engineering Building 9

A School of Science Building A
B School of Science Building B
C School of Science Building C
D School of Science Building D
E School of Science Building E
F School of Science Building F

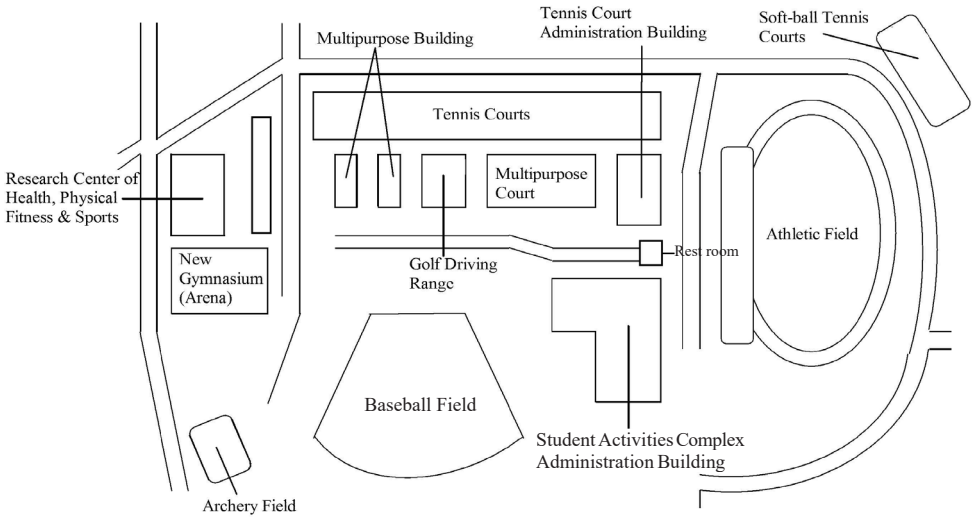
G School of Science Building G
H Science Hall
I Science South Building
J Science and Agricultural Building



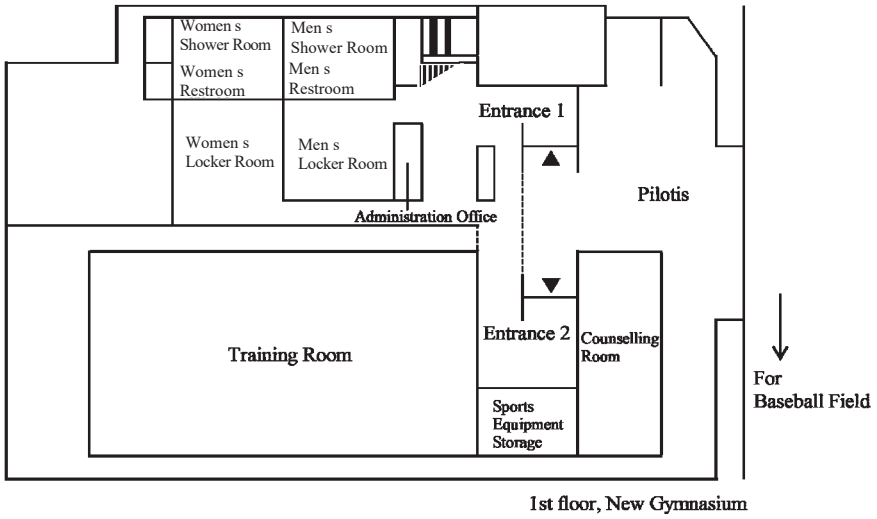
<Sports Facilities in Liberal Arts and Sciences Building Area >



<Gymnasium in General Sports Ground Zone Yamanoue >

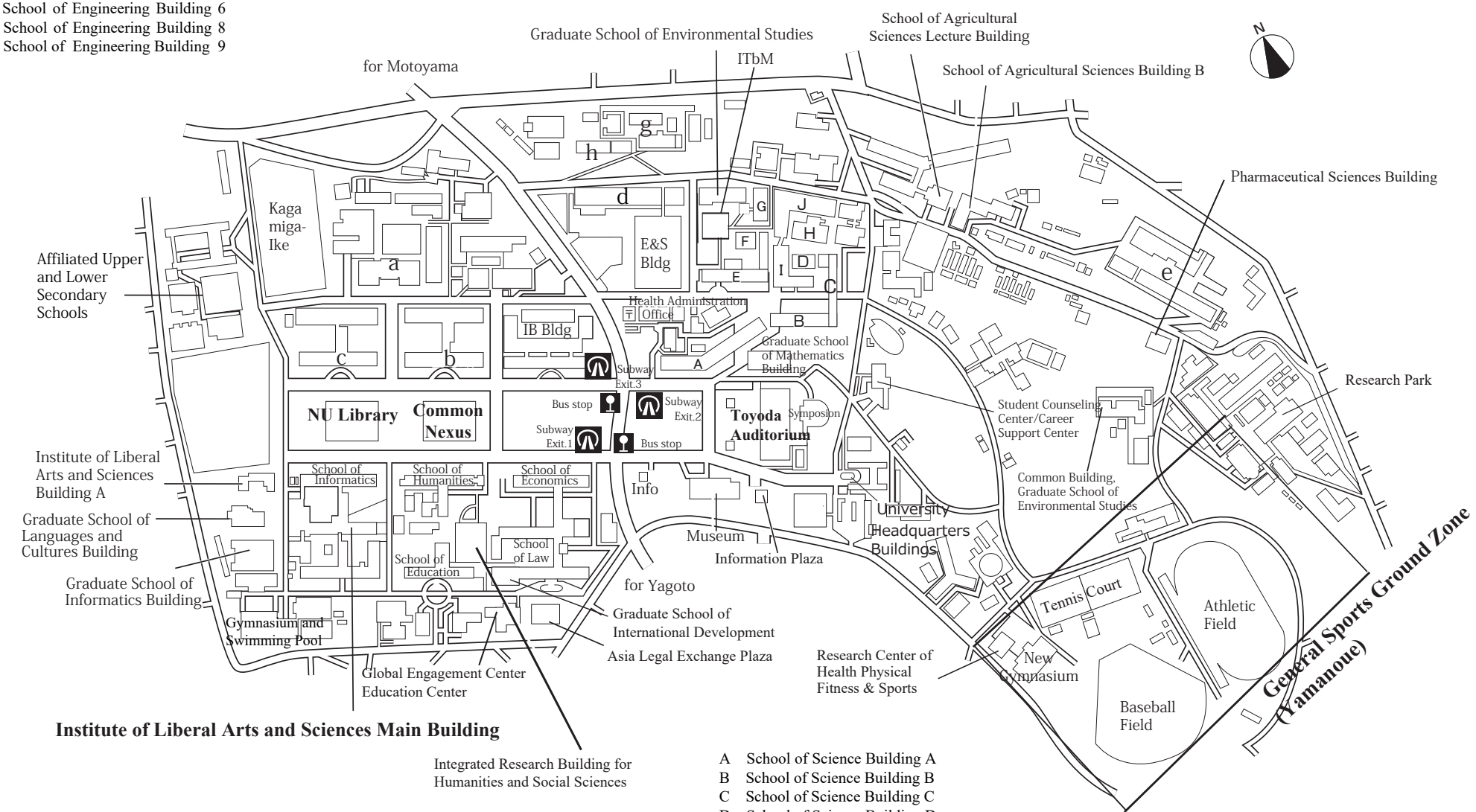


< e Gymnasium Arena in General Sports Ground Zone Yamanoue >



Campus Map Higashiyama Campus

a School of Engineering Building 1
b School of Engineering Building 2
c School of Engineering Building 3
d School of Engineering Building 5
e School of Engineering Building 6
g School of Engineering Building 8
h School of Engineering Building 9



A School of Science Building A
B School of Science Building B
C School of Science Building C
D School of Science Building D
E School of Science Building E
F School of Science Building F

G School of Science Building G
H Science Hall
I Science South Building
J Science and Agricultural Building

INSTITUTE OF LIBERAL ARTS AND SCIENCES MAJOR EARTHQUAKE RESPONSE MANUAL

The Institute of Liberal Arts and Sciences carries out Emergency Drills throughout the year.

In case a major earthquake occurs in the Tokai region in the near future, it will be essential that more than 2000 students who are taking classes in the Liberal Arts and Sciences Building evacuate quickly and safely to the outside.

In preparation for earthquakes and unforeseen disasters, the Institute of Liberal Arts and Sciences wishes students and staff to remain calm and act appropriately in emergency situations and to respond safely and quickly during evacuation; with this aim in mind, disaster preparedness, evacuation and guidance drills are carried out in the Liberal Arts and Sciences Building throughout the year.

We kindly ask for your understanding and continued cooperation in the drills.

Director of the Institute of Liberal Arts and Sciences

Nagoya University Safety Confirmation System (ANPIC)

Your university email address will be registered as the emergency email address. Please set up your mobile phone or other devices so that you can receive email from ANPIC anytime, anywhere.

https://www.saigai.nagoya-u.ac.jp/?page_id=1812&lang=en

In times of disaster, inform the University of your safety information!

If a disaster occurs, an email to your registered address will be sent from ANPIC (no-repky@jecc.jp).
Follow the instructions to enter your safety status.

Institute of Liberal Arts and Sciences Major Earthquake Response Manual

《 Nagoya University Emergency Earthquake Early Warning System》

When a seismic intensity 5 lower or more is predicted at the Higashiyama Campus, a warning will be issued several seconds before violent tremors occur.

Earthquake Early Warning

A message will be broadcast.

Following the sound of the NHK chimes, you will hear the instruction "Mi no anzen wo kakuho shite kudasai (ensure your safety)".

When you hear an Earthquake Early Warning

There will not be much time before violent tremors begin. Stay away from objects that could easily break or collapse, and seek adequate shelter and protection with the minimum of fuss.

Extinguish Fires **Safe Position** **Securing Exits**

Nagoya University Disaster Management Office has created, “What to do in a major earthquake!”

【Classroom】

If desks and chairs are fixed to the floor,
remain in your seat and hold on to the desk.

If they are not fixed,
protect your head with bags etc.

【Stairs】

Go to the landing in stairs and take a safe position.

No earthquake occurs

There may be an occasion when no earthquake occurs even after a warning. Even when you suspect a false alarm, please follow media information, and remain vigilant until a formal announcement is made.

An earthquake occurs

”Initial Response Manual for Earthquakes”

- Continued on Next Page -

Initial Response Manual for Earthquakes (Liberal Arts and Sciences Building)

When an earthquake occurs

1. **Protect Yourself First!**
   (Away from instruments and chemicals) Protect your head from falling objects with bags, books, etc., and wait quietly for the tremors to die down.
2. **Keep the Emergency Exits Clear!**
   If possible, someone near the door open the exit door and make sure the evacuation route is clear.
3. **Quickly Extinguish Any Fires!**
   When using a flame during an experiment, etc., put it out.

1-2 minutes after earthquake occurs (once tremors have died down)

1. **Check if Everyone in the Room is Safe!**
   Confirm that no-one is trapped under shelves, etc.
   Check whether anyone is injured.
2. **Check the Building Conditions!**
   Check whether the building is not leaning over, and whether the walls are not cracked or crumbling.
3. **Turn Off Any Laboratory Equipment!**
4. **Check for Fires!**
   If a fire has broken out, stay calm and start extinguishing it at its early stage within your own safety.

3 minutes after earthquake occurs

1. **Help People in the Neighboring Classrooms!**
   Confirm that no-one is trapped under shelves, etc. in other rooms.
2. **Beware of Aftershocks!**
   Depending on building conditions, there may be a danger of collapse in an aftershock. In such a case, evacuate to the designated evacuation area (the playground on the west side of the Central Library).

If evacuation is necessary

If an evacuation is required due to the state of the building, instructions will be given via internal broadcast; there may also be other circumstances in which instructors will consider it necessary to evacuate.

Evacuation

Evacuate according to the instructor's directions.
Be aware of the routes from your classroom to the emergency exit on a daily basis.

1. Evacuate calmly.
2. Provide priority support to people with special needs.

※ It is important to familiarize you and others with the evacuation method of wheelchair users.

3. Leave large possessions behind when you evacuate.
4. Do not use elevators.
5. Try not to halt during evacuation.
6. Keep the "Four Don'ts" in mind:
   Don't push, Don't run, Don't talk, Don't go back

Check (instructor's responsibility)

1. Ensure that everyone has evacuated the classroom.
2. Check the evacuation status of neighboring classrooms.
3. Check toilet rooms.

Guide students to the designated disaster evacuation area

Temporary refuge

1. Once outside, students should wait at their designated disaster evacuation area.
2. Do not return to the classroom until safety is secured.
3. Aftershocks may cause external walls and other objects to fall. Stay a sufficient distance from buildings.
4. Follow guidance/instructions from the University.